



2005-06 SUPERINTENDENTS' CHALLENGE APPLICATION INSTRUCTIONS

Eligibility

Only districts, county offices of education, and direct-funded charter schools that have passed a districtwide wellness policy by **March 17, 2006**, are eligible to apply for the Superintendents' Challenge. Only applications that include both a policy and implementation plan will be considered.

- *The Challenge does not require that the entire policy be implemented. Eligibility is determined by the ability to demonstrate plans or steps toward policy implementation.*
- *Please note that an individual school may not apply for the Challenge; however, a districtwide policy being phased-in at one or more school sites may qualify.*
- *Previous Challenge applicants are encouraged to apply, especially under the policy AND implementation award category.*

Award Categories

Submissions will be considered under two possible categories with up to three winners in each category. Select and apply under only ONE of the following:

- Exemplary Policy
- Exemplary Policy AND Exemplary Implementation

Awards

All applications that pass the scoring thresholds will receive recognition from the California Task Force on Youth and Workplace Wellness and the California Department of Education, acknowledging their efforts. The most exemplary efforts will also receive cash awards based on funding available. Awards are not guaranteed in every category.

How to Apply

Applications will be available September 16, 2005, on the CDE Web site at <http://www.cde.ca.gov> and on the California Task Force on Youth and Workplace Wellness Web site at <http://www.wellnesstaskforce.org>. Applications must be submitted no later than **Friday, April 7, 2006**. If you plan to apply for the 2005-06 Superintendents' Challenge, you must also return the **Intent to Submit** form by **Friday, February 24, 2006**. Returning this form does not obligate you to apply, but it is mandatory if you do choose to apply.

Each entry must include three copies of the completed official application form (which can be downloaded from the previously referenced Web sites) and three copies of the adopted policy(ies). These materials will not be returned to the applicants. All applications must be postmarked no later than **April 7, 2006**, and sent to:

California Task Force on Youth and Workplace Wellness
Attn: Suzanne Flint, Superintendents' Challenge
P.O. Box 221671
Sacramento, CA 95822

Timeline & Judging

September 16, 2005	Applications available online at http://www.cde.ca.gov or http://www.wellnesstaskforce.org
February 24, 2006	Intent to Submit forms due.
March 17, 2006	Districtwide policy(ies) must be passed.
April 7, 2006	Applications mailed. Entries postmarked after this deadline will not be considered.
April 2006	Applications judged and scored. On-site visits to validate potential winners may be conducted.
May 2006	Announcement of award winners in conjunction with May Fitness Month.

All eligible entries will be considered, and the decision of the judges is final. In the event that none of the applicants in a given category exceeds the required minimum total score, no award will be given. While many valuable programs may meet basic scoring criteria, the total score needed for an award is intentionally set high to select programs that are making far-reaching improvements in the school environment.